

*Del Rey Community Services District*  
**Minutes of the  
Board of Directors  
Regular Board Meeting  
October 19, 2023  
7:00p.m.**

President Reyna called the Regular Board Meeting to order at 7:02 p.m.

**Directors present:** Maria Reyna, Daniel Ramirez, Joaquin Nunez

**Directors absent:** Stephanie Garza, Rolando Sanchez

A2 The Board leads in the Pledge of Allegiance.

A3 **Approval of Agenda:** Nunez made a motion to approve the agenda of the October 19, 2023, Regular Board meeting. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Nunez. All Absent; two absent: Garza, Sanchez. Motion passed.

**B. SCHEDULED AND UNSCHEDULED COMMUNICATIONS:**

B-1 Suggestion/Request to put speed bumps. Aguilar was not present to discuss the item. DM Arias suggested dropping the item until she is present to discuss it. He already spoke to the County regarding this item, and the District is not allowed to put speed bumps, the streets are the responsibility of the County. Ramirez mentions there are rubber speed bumps that can be purchased and if its possible to look into those. DM Arias states he's not sure if its legal. LC Linden states it is the responsibility of the County, but it doesn't prevent the District from forming a resolution to discuss with the County for a future date. President Reyna recommends informing and explaining to the public that the District is not able to do so. Discussion. Reyna opens the items to the public for comment. Public member Reyna suggests putting up signs for cars to slow down but following procedure to back up claim for when they do speak to the County. Discussion. LC Linden recommends a collaborative effort with the school district for a stronger claim.

**C. CONSENT CALENDAR:**

C-1 Approve payments for vendors for West America Bank – September 2023, a Total Amount of \$82,040.47.

C-2 Approve payments for vendors for West America Bank – October 13, 2023, a Total Amount of \$54,684.67.

C-3 Approval of Minutes of September 21, 2023, Regular Board Meeting.

The Board decides to discuss items C-1 to C-3 altogether. Nunez asks why the total amount on the agenda doesn't match the total amount on the bank check register for item C-2. Office assistant Hernandez responds the payroll for October 15 wasn't reflected on the agenda. LC Linden states in order to reflect payroll for item C-2 the adjustment in total would be \$62,945.34. Discussion. Reyna

opens the items to the public for comment. Public member Reyna questions insurance and the 3 of 4 payments made. He asks why it costs so much and if its only for the District trucks. DM Arias explains it covers auto, liability of the District and workers' compensation. President Reyna asks for future reference if it could reflect the actual breakdown of costs and coverage to further detail the total amount. Dictos explains there is a breakdown on the budget, but District Manager can give further details. Discussion. Reyna made a motion to approve the consent calendar items with correction of item C-2. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Nunez. All Absent; two absent: Garza, Sanchez. Motion passed.

**D. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):**

D-1 Authorize District Manager to get in a contract with New Build Inc. for \$25,000 to replace the AC Unit at the District Hall. Arias explains last meeting the Board agreed to replace the AC Unit, but it wasn't an action item, so he brought it back to get formal recording of approval of the action item. Reyna asks if DM Arias got ahold of the guy Garza recommended. Dm Arias responds the recommendation came to see the unit and they had their own concerns regarding the building and excuses to up the price. Discussion. Nunez states if they want to rent out the hall, the AC unit needs to work. Reyna asks what they can do to update the hall. Reyna states they need to renovate and work on the face of the building. Discussion. Reyna opens the item to the public for comment. Public member Rumaldo Reyna mentions not needing to fix the AC right now as the cold weather is coming in, but rather focus on the pillars, beams, and columns which is the main concern. DM Arias and Manrique asked to look into it. Discussion. Nunez made a motion to authorize District Manager to get in a contract with New Build Inc. for \$25,000 to replace the AC Unit at the District Hall. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Nunez. All Absent; two absent: Garza, Sanchez. Motion passed.

D-2 Authorization to enter into Agreement with AM Consulting Engineers, Inc. to execute the CWSRF Planning Grant and not to exceed a fee of \$780,500. Manrique explains the District received the plan for the grant for the sewer system and pipes to prepare the design for any improvements. They are beginning the work to get prices but would like a formal agreement to continue the work. Discussion. Reyna asks if this will be reimbursed. Manrique states the grant will pay for the costs. The grant was already approved. The way it works is AM Consulting will send invoices to the District and make a request to the State and the State will send the funds within 30-45 days and that will be used to pay the invoices upfront. Reyna opens the item to the public for comment. Discussion. Reyna made a motion to authorize to enter into agreement with AM Consulting Engineers, Inc. to execute the CWSRF Planning Grant and not to exceed a fee of \$780,500. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Nunez. All Absent; two absent: Garza, Sanchez. Motion passed.

**E. DIRECTOR COMMUNICATIONS/AGENDA ITEMS**

Dictos ask what it would take to get CDBG grant to renovate District Hall building. Manrique explains. Discussion. President Reyna asks for restrooms to be open for the reunion at the park after the town cleanup day. DM Arias states he will take care of it.

**F. DISTRICT ADMINISTRATOR REPORTS**

F-1 Report of District Manager (Report by Carlos Arias)

DM Arias reports there was a brief meeting for TCP remediation. There was a meeting with FEMA and they are coming on the 24<sup>th</sup> to check the roof damages. The Rate Study is being worked on. Also, the fridge went out and the freezer has been acting up.

F-2 Report of District Counsel (Report by Michael Linden)

LC Linden states at the next meeting there will be an item to discuss the amendment to the contract for attorney services to switch the name.

F-3 Report of District Engineer (Report by AM Consulting)

Manrique gives updates on projects and reviews the report.

F-4 Report of District Accountant (Report by Paul Dictos)

Dictos reviews report and highlights key points.

**G. UNSCHEDULED COMMUNICATIONS:**

Rumaldo Reyna asks about last months and this month's budget – the numbers are off/wrong. Dictos clarifies. He states he needs two bags of concrete to put BBQ pits at the walking area at the park. He just put the benches in. He wants to put the jungle gym he has but needs a slide and hopes someone can donate one.

President Reyna announces the closed session item and asks if there are any public comments. No public comment.

The Board went into closed session at 8:14 p.m.

**H. CLOSED SESSION:**

H-1 Government Code Section 54956.9 (d)(2) Conference with Legal Counsel – Significant Exposure to Litigation Claim for Damages of Jasmin Loza, Jaime Loza, Jessica Loza, and Jairo Loza

Consensus of the Board to reject the claim.

**I. ADJOURNMENT:**

With no further business the meeting was adjourned at 8:33 p.m.

Respectfully Submitted,

*Eileen Hernandez*

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Del Rey Community Services District