

*Del Rey Community Services District*  
**Minutes of the  
Board of Directors  
Regular Board Meeting  
April 20, 2023  
7:00p.m.**

President Reyna called the Regular Board Meeting to order at 7:05 p.m.

**Directors present:** Maria Reyna, Daniel Ramirez, Joaquin Nunez  
Stephanie Garza arrived at 7:11p.m.

**Directors absent:** Rolando Sanchez

A2 The Board leads in the Pledge of Allegiance.

A3 **Approval of Agenda:** DM Arias states Auditor Jaribu is running late, so he requests to hold item D-1 until he shows up. Consensus to do so. Nunez made a motion to approve the agenda of the April 20, 2023, Regular Board meeting with the change. Ramirez seconds the motion. All in favor; three ayes: Reyna, Ramirez, Nunez. All Absent; two absent: Garza, Sanchez. Motion passed.

**B. SCHEDULED AND UNSCHEDULED COMMUNICATIONS:**

No public comment. At this time, on behalf of the Board, President Reyna presents retiree James Johnson with a plaque honoring him for his years of service. The Board thanks him for his dedication and hard work.

**C. CONSENT CALENDAR:**

C-1 Approve payments for vendors for West America Bank – March 2023, a Total Amount of \$186,893.04. Garza asks why certain checks were voided and reissued. DM Arias clarifies that the checks that were voided were signed by President Reyna who wasn't officially authorized to sign, so they had to be voided. That issue will be resolved with the resolution to be discussed later on tonight. Discussion. President Reyna opens the item to the public for comment. No public comment. Ramirez made a motion to approve payments for March 2023. Nunez seconds the motion. All in favor; four ayes: Reyna, Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

C-2 Approve payments for vendors for West America Bank – April 14, 2023, a Total Amount of \$57,406.03. The Board reviews payments. President Reyna opens the item to the public for comment. No public comment. Garza made a motion to approve payments made up to April 14, 2023. Ramirez seconds the motion. All in favor; four ayes: Reyna, Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

C-3 Approval of Minutes of March 9, 2023, Special Board Meeting. President Reyna opens the item to the public for comment. No Public comment. Ramirez made a motion to approve the minutes of March 9, 2023 Special Board Meeting. Nunez seconds the motion. All in favor; four ayes: Reyna, Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

C-4 Approval of Minutes of March 16, 2023, Regular Board Meeting. President Reyna opens the item to the public for comment. No public comment. Reyna made a motion to approve the minutes of March 16, 2023, Regular Board Meeting. All in favor; four ayes: Reyna, Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

**D. PUBLIC HEARINGS (DISCUSSION AND ACTION ITEMS):**

D-1 Discussion/Acceptance of the Audit Report for FY 21-22. Nelson not present to report. DM Arias states he will contact and reschedule and informs the Board it is possible a Special Meeting will be conducted to review the audit. Item postponed to next meeting.

D-2 Discussion/Direction regarding California Employers Pension Prefunding Trust. Arias explains he was authorized to put \$5,000, but he would like to hold off until the District is a little more financially stable. There are other expenses that need to be covered before initiating the deposit into the prefunding trust. He states with the Board's approval, he will postpone and come back with more information to further discuss the details and stipulations going into the prefunding trust. Discussion. President Reyna opens the item to the public for comment. Public member Rinaldo Reyna asks for clarification. Discussion. Item continued to next meeting.

D-3 Discussion/Direction regarding retirement package policy. Arias says he needs to do more research. he is looking for the contract with CalPERS and is waiting to hear back. President Reyna asks if the current package is mandated by State or if it's something the District came up with. Arias responds that is what he wants to look into. LC Papajohn states he needs to know what the current arrangement is. He states it may be difficult to get out of it, and may be limited to change, so there is a lot to consider. Once that is figured out, they can take the next step and present options to the Board. Discussion. President Reyna opens the item to the public for comment. Public member Rumaldo Reyna asks about the tiers of the retirement package. Discussion. President Reyna clarifies that is what needs to be figured out. Item continued to the next meeting.

D-4 Approve a Resolution of the Board of Directors of the Del Rey Community Services District confirming Board members and authorized bank signatories. Arias explains there is an issue with one of the Board members not being able to sign. The resolution is temporary to authorize Maria Reyna to be an authorized bank signatory, and only having four Board members, until situation with the fifth Board member is clarified. Discussion. President Reyna opens the item to the public for comment. Public member Reyna mentions it has been done before, so he doesn't see an issue only having four Board members as signers. Reyna made a motion to approve the resolution confirming Board members and authorized bank signatories. Garza seconds the motion. All in favor; four ayes: Reyna, Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

D-5 Discussion/Direction regarding letter for youth program in Del Rey. Arias states last month the Board was asked to write a letter supporting the youth program discussed at the previous meeting. The Board reviews the letter. President Reyna opens the item to the public for comment. Public member 1 states she will verify to see if there is anything that needs to be added. So far, she believes they might need to add "The Good News Club" instead of youth program. Discussion. Ramirez states he was informed the Good News Club would be able to insure the children and the place as long as they use their curriculum, so all they need now is a place to host. Discussion. President Garza suggest Public member 1 to go to the District office to make any revisions necessary. Reyna made a motion to approve the letter with any changes needed to be made. Ramirez seconds the motion. All in favor; four ayes: Reyna, Ramirez, Nunez, Garza. All Absent; one absent: Sanchez. Motion passed.

#### **E. DIRECTOR COMMUNICATIONS/AGENDA ITEMS**

Ramirez states he knows the District is shy for money, but Summer is coming up and there needs to be more trash cans put out. DM Arias states the trash cans keep getting burned or stolen. Discussion. Ramirez recommends cement blocked trash cans. Arias will look into options but needs to wait on funding.

#### **F. DISTRICT ADMINISTRATOR REPORTS**

F-1 Report of District Manager (Report by Carlos Arias)

DM Arias reports the payment was made to South Kings GSA, but need to consider and prepare for 2023-24 budget, which he heard will be around \$127,000. HE continues there was an issue at Well 7 this past weekend. SCADA went off multiple times a day, so he asked an electrician to look at it. When the electrician was there, it didn't act up, so he was informed they would have to come back to check it when it was acting up. He states it has been working since. He gives an update on issues at the plant/lift station. They are waiting on the grant from FEMA and would like Manrique to give a more informative update. He informs the Board they received the executed contract agreement for TCP and meters.

F-2 Report of District Counsel (Report by Nicolas Papajohn)

LC Papajohn reports the firm is trying to keep track of budget but believes it might be exceeded. There is a lot going on, but they are trying to be conscious. They can come back with a budget amendment if the Board would like, but if not, they will continue to be cautious and transparent.

F-3 Report of District Engineer (Report by AM Consulting)

Manrique gives an update on FEMA funding. There was a special meeting last month to prepare for submittal of application. They have had phone and in-person meetings since to prepare inventory of damages. The lift station and roof damages at the District office are being taken into consideration. They have 60 days to fix anything discovered The District will be matched 6%. continues to review the Engineer report and gives updates on projects, agreements, and funding.

F-4 Report of District Accountant (Report by Paul Dictos)

Dictos not present. Accountant report attached to review.

**G. UNSCHEDULED COMMUNICATIONS:**

Public member Catalina Reyna asks about beautification of the town, such as notices for cars that are not in use. LC Papajohn clarifies other than water, sewer, and trash, the District does not have authority to do much else. The county is responsible for other issues. Discussion. Dm Arias states he will look into it, but restates the District has not authority in those matters. Public member Rumaldo Reyna states he believes the District should stray away from flat rates once the meters are installed. Discussion.

President Reyna announces the closed session item and asks if there are any public comments. No public comment. The Board went into closed session at 8:15 p.m.

**H. CLOSED SESSION:**

H-1 Confer with Real Property Negotiator (Government Code § 54956.8)

Property: APNs 350-230-03 (20 acres) and 350-230-02 (10 acres) generally located south of American Avenue and west of S. Indianola Street (20 acre site) and east of S. Indianola (10 acre site), both located in Del Rey, California

Negotiator: Carlos Arias, District Manager

Negotiating parties: Rajvir Singh Kular

Under negotiation: Price and terms of payment for lease of property

No reportable action.

**I. ADJOURNMENT:**

Consensus to adjourn the meeting. With no further business the meeting was adjourned at 8:37 p.m.

Respectfully Submitted,



Eileen Hernandez

Del Rey Community Services District